



Minutes of the meeting of the Local Governing Body of Cottingham High School
Thursday 26 September 2024 at 17:30

GOVERNORS PRESENT

Mr J Mason (Chair, JM), Mr S Howe (SH), Mr J Kerby (Headteacher, JK), Mr C Murdock (CM), Mr J Pinchin (JP), Mrs L Rodgers (LR), Mr C Wright (CW)

ALSO IN ATTENDANCE:

Mr M Brown (Executive Director of Education, MB), Mrs N Carlisle (Assistant Headteacher, NC), Mrs L Craxton (Clerk to LGB, LC)

Throughout these minutes a question is indicated by Q followed by the initials of the questioner and a comment is marked by C.

01 WELCOME AND INTRODUCTIONS

JM welcomed all to the meeting

02 APOLOGIES

Apologies had been received and accepted from Miss S Etherington, Mr R Ferguson and Mr S Kind

03 DECLARATIONS OF INTEREST

All declared and recorded

04 LGB MEMBERSHIP

It is the duty of the Governing Board to elect a Chair and Vice-Chair annually

As SK was absent, LC is to contact him via email with regards to him remaining in the Chair. Nobody else wished to be considered for the role

Chair 2024/2025: TBC

Vice-Chair 2024/2025: J Mason

PP Link: C Murdock

SEND Link: L Rodgers

Safeguarding Link: S Howe

Attendance & Behaviour: TBC

Curriculum: J Mason

Sixth Form: TBC

ACTION: LC to contact governors via email with regards to the above unfilled link positions

05 MINUTES OF THE LAST MEETING (Thursday 18 July 2024)

Resolved: The minutes of the meeting held on 18 July were confirmed as a correct record and are to be signed by the Chair, JM

06 MATTERS ARISING

ACTION: CN to formulate a safeguarding handbook for governors based on the staff handbook model **Carried Forward**

ACTION: A revisit of student and staff wellbeing to be discussed at the November meeting **Carried Forward**

ACTION: LC to follow up with IT re: governor access **Completed**

07 PERFORMANCE DATA REPORT

Key Stage 4 Progress and Attainment

Progress and attainment

SCHOOL	KS2 Prior Attainment	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2024	104.5	159	47.2	60	40	13	10	8
CHS 2023	105.5	170	45	67	40	12	11	9

Disadvantage

SCHOOL	KS2 Prior Attainment	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2024	102	40	35.4	18	3	8	5	5
CHS 2023	104.5	42	33.2	41	17	0	0	0

SEND EHCP

SCHOOL	KS2 Prior Attainment	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2024	99.5	4	24.8	25	25	0	0	0
CHS 2023	99.5	4	32	50	25	0	0	0

Signed by the Chair: *JPMason*

Date: *21/11/2024*

SEND Support

SCHOOL	KS2 Prior Attainment	Cohort	Attainment 8	Basics		Ebacc		
				% 9 - 4	% 9 - 5	% Entered	% 9 - 4	% 9 - 5
CHS 2024	100.5	31	32.6	29	16	3	0	0
CHS 2023	100.5	34	34.9	35	9	6	3	3

Strengths include:

- Computing
- French
- Geography
- Technology
- English Language

Areas in need of development include:

- Maths
- Food
- Sport and HSC

Key Stage 5 Progress and Attainment

A Level	Included in Measure		Average Grade		Average Points		Var against 2023
	2023	2024	2023	2024	2023	2024	
SCHOOL	2023	2024	2023	2024	2023	2024	
Cottingham High School	52	39	C	C-	29.12	25.24	-3.88
Hessle High School	73	53	C	C+	30.92	31.87	0.88
Wolreton School	90	63	B-	C+	35.65	34.62	-1.03
Holderness Academy	63	19	D	C	18.86	31.13	12.27
Consortium Sixth Form College	278	174	C	C+	28.64	31.54	2.9

Applied General	Included in Measure		Average Grade		Average Point Score		Var against 2023
	2023	2024	2023	2024	2023	2024	
SCHOOL	2023	2024	2023	2024	2023	2024	
Cottingham High School	38	44	Merit+	Merit	27.3	26.05	-1.25
Hessle High School	40	48	Merit=	Merit+	26.58	28.63	2.05
Wolreton School	35	57	Merit+	Dist-	29.21	30.75	1.54
Holderness Academy	47	11	Merit=	Pass+	26.12	17.09	-9.03
Consortium Sixth Form College	160	101	Merit+	Merit+	27.3	27.88	0.58

Strengths

- A8-A grades increased significantly
- BTEC Business and Engineering both had positive VA

Areas in need of development

- VA to be in line with national

Q: (JM) Sixth Form outcomes are down – is this down to the pandemic and increased mental health issues?

JK: A little but they are not entirely to blame

Q: (JP) Are specialist teachers accurately predicting?

NC: Subject leaders are holding exam review meetings and this is being discussed. We also need to keep working with the Trust specialists

C: (MB) History, Science and Geography leaders come together three times per year to align assessments and moderate across the board

C: (NC) We are lucky to have the support from the Trust Directors of Maths and English

Q: (JP) Are there plans to extend the trust Directors to other subjects?

MB: Not at this time, no. we have focused on English and Maths. The Director of Improvement and Standards Secondary and Post-16 has taken on a similar role by bringing the Heads of the 3 faculties mentioned together and where we don't have the necessary expertise, we will look to bring in external support

Q: (CW) Is there succession planning for those teachers nearing the end of their career?

MB: Yes, that's part of why we are bringing the faculty heads together

Q: (JM) There is a pattern of underperforming in certain areas, have you collapsed the timetable to focus on those students?

JK: We have organised the structure of the day to allow for additional academic intervention and we are looking at the data and identifying the underperformers

Q: (CW) I'm concerned with the Year 10 data. Year 11 are always a focus, will this be applied down to Year 10?

NC: we always try to look at Years 10 and 11 but there is only so much time and Year 11 have had to be a focus

C: (JK) A progress leader has been assigned to each year group and a new intervention model has been introduced to KS3 in the form of Reading Plus

Q: (JM on behalf of SK) How is the school identifying the gaps and how is it planning on closing them this year? There is a risk of overlooking subjects which are predicted to perform well but actually don't

NC: We are ensuring the staff get the correct training and CPDL as examiners. It's never going to be exact but this will empower them year on year and allow us to be more accurate

C: (JM) Predictions in some areas are way out, we need to think about this now, not wait until the Spring term

C: (NC) The Trust subject leaders are looking at that now

C: (JK) Some departments had instability with staffing and long term supply was being relied upon

C: (CM) From a personal point of view, my child did better than predicted so the school are getting things right. Good things are happening, we are improving

Q: (SH) Maths was a concern last year and is a similar picture now, what will you do differently?

JK: We have a thirst for change here. The Trust Director of Maths is working hard and NC has stepped up to help the Maths department. The Trust Director of Maths brings a clinical edge

C: (NC) He brings an outside point of view and will help us greatly

Q: (CM) Have we started revisions classes earlier?

JK: Period 6 always sees the same students, the ones who would turn up regardless. Each department has been given the choice on how to conduct period 6. All students are different and it can be tailored to meet need

C: (NC) Some are open sessions and some could become more targeted in the run up to exams

Q: (JM) Has this been communicated to Year 11 parents and carers?

NC: Yes, they've had a timetable

C: (CM) The new leadership has improved communications massively, it's been a great benefit

C: (CW) Pastoral teams having more capacity has allowed for more conversations to take place.

Those struggling are identified earlier and this will have a positive knock-on effect

Q: (MB) Triple Science is a huge group. Is there a guidance process?

NC: It's not the same now, the current Year 11 had to sit and entrance test

Q: (MB) Do you place those struggling towards the end on a double award?

NC: Yes

C: (JP) There are a handful we are worried about in triple science but no changes yet, we are keeping a close eye on them

Q: (LR) A small number of SEND Support were entered for EBacc and none scored 4 or above. Is there a reason for this?

NC: Year 11 had an open approach and a lot decided not to take it. This year, we suggested to a large number of Year 10 they take a science, leaving 1 option. SEN are historically low in language

08 HEADTEACHERS REPORT

Headlines include

- P8 measure at +0.11
- A8 of 47.2 with Basics 4+ 60 and 5+ 40
- Gap closing between DA and non-DA
- Girls made more progress in overall P8, English and Open
- Boys made more progress in Maths and EBacc
- Computing had strong performance and predications were accurate
- Music and French achieved in line with their predictions at 9-4
- Extra 15 minutes of school pr day dedicated to PSHE

School Development Plan

The SDP is in its final draft stage

Improving student outcomes, behaviour, teaching and learning and personal development main focus

Risk Summary

Risks include consistency of teaching and learning, finance, staffing and student numbers

C: (JK) The instructional framework demands are proving too much for some

C: (JM) Autonomy of middle leaders needs to remain, they are best placed to know how to utilise the department time

Sixth Form Update

C: (JK) We need to ensure the outcomes are as high as they can be

Further discussion recorded confidentially

09 SAFEGUARDING REPORT

- 8 LAC on roll
- 35 causes for concern logged
- 2 Operation Encompass alerts received
- Early Help referrals low
- Single Central Record fully compliant
- Safeguarding Lab launched and will share space with Marlowe and Sherlock, the Trust wellbeing dogs
- 'Speak Out, Stay Safe' strategy rolled out
- All staff have completed mandatory training
- The recent safeguarding audit was very positive. More information to follow once the report has been received
- Persistent absence currently 25.7% (national 34%)

C: (CW) The new DSL has been a fantastic addition to the team. She deals with everything professionally and quickly

Q: (LR) A student voice on behaviour reported excessive shouting by some teachers as an issue, what are you doing about this?

JK: This was flagged during the recent safeguarding audit and has been factored into wider safeguarding training

C: (CW) Fresh start restorative care is also not happening in all cases

Q: (LR) Why not?

JK: It's been built into the Thrive approach and we are setting out high expectations that take time to embed

10 GOVERNOR TRAINING

LC informed the board that, going forward, all governor training will be completed on Governor Hub. GH offers a 'one-stop' platform where training, papers, link visits and any other correspondence can be uploaded, viewed and discussed

Training to be allocated as follows:

All: Safeguarding and Keeping Children Safe in Education updates

JP and CW: Induction for Academy Governors

All (excluding staff): Suspensions & Exclusions

SH: Safeguarding Link

CM: Pupil Premium (optional)

LR: SEND (optional)

Safeguarding is to be completed before the next meeting with the remainder of the training completed during the autumn term

ACTION: All governors to complete their safeguarding training no later than 19 November 2024

11 DATE OF NEXT MEETING

Thursday 21 November 2024, 17:30. Pre-meet at 17:00

12 ANY OTHER URGENT BUSINESS

None

13 ACTION POINTS

13a ACTION: LC to contact governors via email with regards to the above unfilled link positions
(minute 04)

13b ACTION: CN to formulate a safeguarding handbook for governors based on the staff
handbook model (minute 06)

13c ACTION: A revisit of student and staff wellbeing to be discussed at the November meeting
(minute 06)

Part A closed at 19:05

